# Previous meeting minutes: -

* Details of meeting: 3pm, 4 March 2024, Tea Room
* Minutes prepared by: Keefe Zebastian Dela Cruz
* Attendance: Keefe Zebastian Dela Cruz, Addy Dhingra, Matthew Fowler, Matthew Berryman, Derek Abbott
* Apologies:

## Summary

### Upcoming milestones

|  |  |  |
| --- | --- | --- |
| Milestone | Due date | Countdown |
| Meeting Minutes Wk 1-2 | 11/03/24 | 1 week |
| Project Plan | 25/03/24 | 3 weeks |

### Assigned and completed actions

|  |  |  |  |
| --- | --- | --- | --- |
| Action | Due date | Assigned to | Status |
| Meeting Minutes Wk 1-2 | 11/03/24 | Keefe | Completed |
| Project Plan – Aim & scope | 22/03/24 | Keefe | Ongoing |
| Project Plan – Background | 22/03/24 | Matthew | Ongoing |
| Project Plan – Technical objectives | 22/03/24 | Matthew | Ongoing |
| Project Plan – Gantt chart | 22/03/24 | Addy | Ongoing |
| Project Plan – Resources & procurement | 22/03/24 | Keefe | Ongoing |
| Project Plan – Project risks | 22/03/24 | Addy | Ongoing |

### Budget status

|  |  |  |
| --- | --- | --- |
| Budget | Status | Total ($) |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

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## Meeting minutes

1. **Review minutes from previous meeting**
   1. Nothing to report.
2. **Discuss upcoming milestones and consult weekly plan from handbook**
   1. Meeting minute hand up.
   2. Add to wiki.
3. **Status updates for each student**
   1. Nothing to report.
4. **HSW update**
   1. Nothing to report.
5. **Project risk register update**
   1. Nothing to report.
6. **Budget update; requests for further expenditure**
   1. Nothing to report.
7. **Any further business**
   1. Matthew Berryman’s stroke led to communication problems, hence the inspiration for making the app.
   2. The app is also designed for neurodivergent people.
   3. Beta app uses ChaptGPT – takes prompt and generates a relevant sentence – it can be edited and spoken using text-to-speech.
   4. Can take uploaded photos and uses image recognition to identify objects within images
   5. Inbuilt Machine Learning (ML) model - mobile net v 3 – large neural net- image net
   6. Image recognition based of percentages- ocr if image cannot be defined
   7. Stroke patient can struggle with finding words, with typing sometimes being harder, thus images are better.
   8. Nurses can share images using ishare.
   9. ChatGPT receives the photos labels from the image recognition.
   10. Group has free reign and can explore any area of the code.
   11. The goal is the improve the app for more convenient and efficient use by its users..
8. **Review actions and tasks for upcoming week**
   1. Meeting minute hand up.
   2. Work on the project plan.

## Attachments

N/A